



File No. 04/04/2020-SSC (KKR) Vol.II

Dated: 18.08.2021

भारत सरकार
कर्मचारी चयन आयोग(कर्नाटक-केरल क्षेत्र)
प्रथम तल, ई-विंग, केंद्रीयसदन, कोरमंगला
बैंगलूर – 560034
फोन: 080-22527342/25502520
टेली फेक्स: 080-25520653

Government of India
Staff Selection Commission,
(Karnataka – Kerala Region),
First Floor, 'E' Wing,
Kendriya Sadan, Koramangala,
Bangalore – 560 034.
PHONE:080-22527342/25502520
Tele – Fax: 080-25520653

विषय /Subject: Junior Hindi Translator, Junior Translator and Senior Hindi Translator Examination, 2020 –
Conduct of Document Verification (DV) - Regarding

Name of Candidate		Roll Number	
Date of Document Verification		Reporting Time	Cat
Venue for Document Verification	Staff Selection Commission (KKR), Third Floor, 'D' & 'F' – Wing, Kendriya Sadan, Koramangala, Bangalore – 560 034		Photo of candidate
			Candidate's signature

प्रिय अभ्यर्थी, / Dear candidate,

ON COVID-19 PRECAUTIONS, PLEASE CHECK PROTOCOL OF GOVT. OF KARNATAKA BEFORE YOU PROCEED TO ATTEND THIS DV.

With reference to your candidature for the above mentioned recruitment, I am to inform you that you have been provisionally qualified for appearing in Document Verification as per the above programme at the mentioned venue.

2. Call letter will not be sent by Post. You should bring this downloaded Call Letter along with the following documents, in original and also one self-attested copy thereof, for document verification and record:-

- Matriculation/ Secondary Certificate (issued by the State/Central Education Board and NOT by the Principal/Headmaster of the School/Institution where studied, showing your date of birth (in Christian Era).
- Educational Qualification Certificates, as per the requirement of the Posts applied for. **All individual mark sheets of all semesters/years, indicating clearly the subjects studied in every semester/year in proof of your possessing the prescribed educational qualification for the post as on crucial date i.e., 01.01.2021. The prescribed EQ is attached.**
- Experience Certificate, if prescribed for the post, you opt for.
- Caste/ Category Certificate, in support of your claim for benefit of reservation or for age relaxation. The Category Certificate issued by the competent Authority, should be in the format as prescribed in the Notice of Examination in support of your claim, viz., OBC/SC/ST/PwD/EWS.
 - OBC candidates must ensure that he/ she possesses the caste/ community certificate and does not fall in creamy layer on 25.07.2020.
 - EWS candidates must ensure that the certificate on Economic status w.r.t income and assets covers the crucial date i.e 25.07.2020.
 - A relevant certificate, if seeking age relaxation. (Refer Notice)

Contd..

- (v) Persons with Disabilities Certificate in the required format, wherever applicable.

Important : -

- (a) The PWD certificate must be in the prescribed format (Annexure X / XI /XII) as applicable (as per the kind of disability) as per the Notice of exam and issued by the **Competent Notified Medical Authority, with name, seal etc as specified in the particular format. The certificate must be legible, with no 'overwriting' or correction there upon. It is the duty of the candidate to establish that the Issuing Officer is the Competent medical authority for the purpose.**
- (b) In addition, the PwD candidates (Non VH/CP) who have availed the facility of Scribes and/ or compensatory time must produce the original relevant document (Annexure – I & II) for their eligibility to scribe/ compensatory time. Failure to produce such documents will lead to cancellation of their candidature.
- (vi) For Ex-Servicemen (ESM):
- (a) Complete Discharge Certificate. The date of discharge should be on or before 24.07.2021.
- (b) Undertakings/documents on benefit of reservation already availed by them as Ex-Serviceman in any organization
- (c) If availed, copy of intimation (with acknowledgement by Employer) given to the concerned Employer about date-wise details of Application for various vacancies for which he/she had applied for before joining the initial civil employment as mentioned in the OM No.36034/1/2014-Estt (Res) dated 14th August 2014 issued by DoP&T.
- (vii) No Objection Certificate, in case of a Central Govvt. Employee in Government/ Government undertakings. This includes Ex-Servicemen also.
- (viii) For change of name if any, documents as specified in para 14.4.9.4 of Notice. (Certificate on Marriage / Divorce / Affidavit / paper cuttings of two newspapers etc. as applicable)
- (ix) **In case of any variation in the name of self / candidate's Father/Mother, the candidate must submit sufficient documentary proof, including ID proof for further scrutiny by SSC during DV.**
- (x) Undertaking on Non-debarment from Commission's examination.
- (xi) Two latest passport size coloured photographs
- (xii) Photo bearing Original Identity Card.
3. If you do not produce any of the above-mentioned documents, as applicable, on the date of DV, you will be held **"ineligible"** for the post.
4. Your candidature is PROVISIONAL. The fact that you have been called for Document Verification **does not confer** any right to be treated as **'eligible'** for appointment to the post. You must therefore ensure that you fulfill all the conditions of eligibility including the Essential Qualifications as laid down in the Advertisement/Notice of the examination. If at any stage it is found that you do not fulfill any of the conditions of eligibility, your candidature will be cancelled.
5. Please note that **date and venue** of Document Verification is final and no request for change will be entertained. In case you fail to attend the DV, it will be presumed that you are not interested in the post and your candidature will be treated as **"CANCELLED"**. No further correspondence will be entertained in this regard.
6. No TA/DA is admissible for attending DV.
7. Canvassing in any form will result in cancellation of your candidature.
8. **Important: Candidates are also directed to ensure the following in the light of COVID-19 situation: Follow the visiting State's protocol on Covid-19 prevention measures.**
- a) **Properly sanitize yourself before you enter the building and make sure you do not have any symptoms related to COVID-19.**
- b) **Wear Face mask, Face shield, gloves for the hands.**
- c) **Report at the appropriate time only.**

Junior Hindi Translator, Junior Translator and Senior Hindi Translator Examination, 2020

Code	Name of the post
A	Junior Translator in Central Secretariat Official Language Service (CSOLS)
B	Junior Translator in M/o Railways (Railway Board)
C	Junior Translator in Armed Forces Headquarters (AFHQ)
D	Junior Translator (JT) / Junior Hindi Translator (JHT) in subordinate offices who have adopted Model RRs of DoP&T for JT/ JHT
E	Senior Hindi Translator in various Central Government Ministries/ Departments/ Offices

Essential Qualifications (As on 01-01-2021):

1. For post codes 'A to D':

Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of a examination at the degree level;

OR

Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level

AND

Recognized Diploma or Certificate course in translation from Hindi to English & vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government Office, including Government of India Undertaking.

2. For post codes E' (Senior Hindi Translator in various Central Government Ministries/ Departments / Offices):

Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of a examination at the degree level;

OR

Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level

AND

Recognized Diploma or Certificate course in translation from Hindi to English & vice versa or three years' experience of translation work from Hindi to English and vice versa in Central or State Government Office, including Government of India Undertaking